

## ASPC – Governance Report – August 2017

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Herewith a very brief update on the portfolio of the Governance Committee and I wish to apologize for it being so brief but it encapsulates everything that is required for the Board meeting in South Africa.

1. Byelaws/Rules and Regulations

The changes to the byelaws as discussed at the last Board meeting and also subsequent to that are a point for discussion at the Board meeting at Tala Game Reserve in South Africa.

2. Forum Bid process

There have been one or two proposals regarding the way forward and Debbie asked Brendon and I if we had any suggestions to improve our process and the following is an extract from an email correspondence that we shared with Debbie:

Hi Debbie

I hope you are keeping well and that it is not too cold over there.

I have been through the bid document and have the following thoughts, I have taken for granted that the logo, dates and places will be updated.

- 1) We found the document easy to follow but we did draw on assistance from our regional VP (Toby), who was a great help. It may be worth-while mentioning that candidates should approach their regional VP for input on their bid document should they require it.
- 2) On page 4 section 3 third bullet- we were unsure what this meant, [further expansion on this could assist with understanding].
- 3) Page 6 point viii, it may be of help to include themes that should be covered eg leadership, resource management etc to guide prospective bidders. It has been explained to us that the Forum is not a coaching conference or science conference, I think it would be of benefit to give these guidelines here, perhaps stating that the focus should be on professional development for OTC leaders.
- 4) Page 9 first 3 lines, Return/reception could be worded better.

**Please explain your proposal hereby :**

1. **Bid Requirements:**

- i. **VISION**
- ii. **PURPOSE**
- iii. **BENEFITS TO ASPC MEMBERS**
- iv. **ORGANIZING COMMITTEE**

- v. **HOST CITY AND COUNTRY**
  - vi. **LOGISTICS**
  - vii. **DATES**
  - viii. **SCHEDULE**
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- 2. **BUDGET**
  - 3. **RELATED ACTIVITIES**
  - 4. **LEGACY**
  - 5. **LETTERS OF SUPORT**



# **BID GUIDELINES 2019 ASPC FORUM ON ELITE SPORT**



3. Forum Liaison

With the event being held in Durban in South Africa it has been an exceptionally smooth process to liaise with the organising committee and have flown down for the majority of the meetings and as I have stated before a more hands on approach is certainly the way to go so that we do not end up with a situation like we had for the last Forum where we were really not sure what was actually going on.

Going forward I honestly believe, as I have said many times before that this must be a specific task of one of the VP's or Executive members and should be discussed.

4. Membership (primarily at VP level)

Debbie Low has been very proactive and liaising with a number of persons with regards succession planning as can be seen by the nomination forms received.

TOBY SUTCLIFFE

Chairperson

Governance Committee

AUGUST 2017